

# RIVERSIDE INTERMEDIATE SCHOOL

11014 Eller Road ♦ Fishers, IN ♦ 46038

317-594-4320 (phone) 317-594-4329 (fax)

Dana Kaminski, Principal

Brent Farrell, Assistant Principal

Sera Satterly, 5<sup>th</sup> Grade Counselor

Brenna Anton, 6<sup>th</sup> Grade Counselor

## RIVERSIDE INFO YOU SHOULD KNOW...

Our goal is to keep our parents/guardians informed of the events and policies at RSI. Please read the information below and call the school office with any questions. Thanks for being such a vital part of making Riverside Intermediate a special school.

- **Skyward** allows parents to access students' grades from teachers' electronic grade books.
- **Skylert** will be used as the primary communication tool between the HSE school district and students, parents, and staff for emergency situations (for example: school delays or closings). It will also be used for attendance and general information as well throughout the year to notify parents about important information, upcoming events, or milestones. Skylert is a tab in your current Family Access view. From there, you will be able to view your information and add any additional contact information for emergency messages.
- **iPads** are required for all students in the 5<sup>th</sup> and 6<sup>th</sup> grade to expand our HSE21 curriculum. Families have the choice of purchasing an iPad on their own or they may choose to rent the iPad through the school. Please visit our HSE21 website at <https://www.hseschools.org/academics/technology-classroom> for more information.
- **The Riverside Review** is our weekly newsletter that is sent out via Skylert. It is also posted on our website at <https://rsi.hseschools.org/happenings/newsletters>. It is full of important information and scheduled activities.
- **Our Calendar** is on our website with the most up to date information. <https://www.hsecalendars.org/public/genie/752/school/13/>
- **School Attendance** is extremely important. The school attendance line is 317-594-4328. Parents are requested to notify the school as soon as possible. See the student handbook for the detailed attendance policy.
- **The Tardy Bell** rings at 9:15 am. If your student is going to be late to school or absent from school, please call our attendance line at 317-594-4328.
- **Change of Transportation/ Early Dismissal** requires a note sent to school with your student. Be sure to include your student's full name. Your student should give the note to their homeroom teacher first thing in the morning. This will advise the office of a change. The dismissal bell rings at 4:00 pm.
- **All Cell Phones** are to be off and secured in student lockers during the school day. Their use during the school day is forbidden. Cell phones will be confiscated if visible during the school day. All confiscated cell phones must be picked up by a parent.

- **To be Excused from Participation in PE**, students **MUST** have a doctor's note stating why he/she cannot participate and for how long the student should be excused. A parental note may be used for one day only.
- **Safe Visitor Background Checks** **MUST** be on file with the school before a parent is allowed to volunteer in the classroom, have lunch with a student, or go on a field trip. Background checks are valid for 3 years.
- **Address Changes** must be reported to the main office and require proof of residency. Refer to the HSE website for acceptable documents.
- **Golden Hawk of the Month** is the character education program at RSI. Students will be recognized for displaying any of HSE's nine positive character traits throughout the year by earning a poster and a prize!
- **The Counselors** at RSI loop with the students. Therefore, your student will have the same counselor for 5<sup>th</sup> and 6<sup>th</sup> grade. Individual counseling, group counseling, classroom guidance, and character education are all services provided by the counselors at RSI.
- **Lunch** is \$2.80. Breakfast is \$1.25. Checks may be made payable to RSI. Please include student ID number on the check. You may also use your debit or credit card to pay for lunch online through eFunds.
- **Canvas** is a tool for teachers to use to distribute important information, submit assignments, and more. Students use the same credentials for Canvas as they use to log into the computers at school.
- **Students Fees** will be assessed one-time per school year. The fees will cover the cost of textbook rental, consumable and material fees. The fee is based on a student's schedule/courses taken. Fees are assigned in the fall near the end of August with payment due in October. These fees are in addition to the rental fee for an iPad.